

CORRIGENDUM RFP

11.2.2. Evaluation Criteria 1 – Team Strength (40 marks):

Sl no	Resource Profile	No. of Resources	Qualification (required proof)	Max. Marks per Resource
1	Team Leader cum expert	1	<ul style="list-style-type: none">➤ Minimum qualification: MBBS or Masters in Public Health (10 marks); Any Additional qualification – 5 marks➤ Should have a minimum of 5 years of overall work experience (Self-attested supporting documents) in public health management [minimum 5 marks, maximum 10 marks, one mark for each year]	20
2	Expert	1	<ul style="list-style-type: none">➤ Minimum qualification: MBBS/Masters in Public Health (10 Marks) or Masters in any subject [5 marks]➤ Minimum 3 years of experience in documentation related project (One mark for each year of experience, a maximum 5 marks)	15
3	Writer / Editor cum Designer	1	<ul style="list-style-type: none">➤ Should have a minimum experience of 3 years as writer/editor/designer of any documentation related project (one mark for each year, maximum 5 marks)	05
Total Resources		3	Total Marks	40
Note: <ol style="list-style-type: none">1. The bidder is requested to submit the CVs of the professionals with their proposal in the given format of ANNEXURE-II2. Self-attested certificate has to be submitted for each individual regarding proof of qualification3. Suitable self-attested supporting documents have to be submitted to claim experience				



National Disaster Management Authority
Government of India



File No.7-192/2023-Mitigation(E116556)

Dated: April 3, 2024

Subject: Minutes of the in the meeting on ‘Documentation of the Government of India’s Efforts in Managing Covid-19 from a Disaster Management Perspective

The meeting on the subject was held in online mode at NDMA, Chanderlok Building, New Delhi on 02/03/24 at 15.00 hrs. under the chairmanship of Sh. Biswarup Das, Joint Advisor (Mitigation). Two executives joined from EY LLP India and one Executive joined the online meeting from Taru Consulting Leading Edge. List of participants present in the subject meeting is attached as Annexure.

(ii) Executives from Taru Leading edge and EY LLP India had a common query that whether Team Leader, Expert, Writer/Editor cum Designer are required to be present in NDMA during the period of documentation of the Government of India’s Efforts in Meeting Covid 19 from a Disaster Management Perspective, to this query Sh. Biswarup Das, Joint Advisor (Mitigation) clarified that the same is not required and the above said expert team can work from their own respective offices & they shall be available at NDMA office as and when required.

(iii) Ms Niral of Tarun Leading Edge pointed out that as per clause 9 of the RFP document the above said expert team to be deployed shall be of full time nature and wanted a clarification on this, to this Sh. Biswarup Das, Joint Advisor (Mitigation) clarified that employees of permanent nature shall be deployed and shall not be working on assignment/intermittent basis.

(iv) The executive of Tarun Leading Edge had a query that can there be any extension in the deliverables per clause 5 of the RFP document and to this query Sh. Biswarup Das Joint Advisor (Mitigation) clarified that the extension in the deliverables can only be given under exceptional circumstances.

(v) Sh. Nirmalendu Jena of EY LLP India raised a query that whether relaxation in experience of Editor cum Designer can be reduced and whether certain other concessions can be given in terms and conditions of the RFP, to this Sh. Biswarup Das, Joint Advisor (Mitigation) replied that since the document has already been published no relaxations can be given at this stage however a corrigendum will be issued for weightage of experience of Editor cum designer as there is a typographical error regarding this in the RFP document.

(vi) Sh. Nirmalendu Jena of EY LLP India wanted a clarification that whether a limit regarding firm’s/company’s turnover has been kept in the RFP document and to this Sh. Biswarup Das replied that the limit of firm’s turnover has not been kept so that Proprietorship firms with limited turnover can also participate in the bidding process.

(vii) Sh. Ashutosh of EY LLP India enquired that by what time EY LLP India can get reply to the e-mail which EY LLP has sent regarding the RFP document to NDMA on 02/04/2024 and to this query Sh. Biswarup Das, Joint Advisor (Mitigation) replied that the reply to the above said e-mail will be sent shortly.

The meeting ended with a vote of thanks to the chair.

Annexure

LIST OF PARTICPANTS

National Disaster Management Authority (NDMA).

Sl.no.	Name & Designation	Contact no.	Email id
1.	Sh.Biswarup Das Jt.Advisor (Mitigation & PP).	9433323575	jampp@ndma.gov.in
2.	Sh.Abhishek Sharma, S.R.O.	9301324489	sro-mitigation@ndma.gov.in
3.	Sh. Rajnish Piplani, Senior Consultant	8849030757	srcons-chemical@ndma.gov.in

EY LLP India

1.	Sh. Nirmalendu Jena	Not available	Nirmalendu.jena@in.ey.com
2.	Sh.Ashutosh	Not available	Not available

Taru Leading Edge, New Delhi

1.	Ms.Niral	Not available	Not available
----	----------	---------------	---------------

NDMA's reply to Pre-Bid query of EY LLP India

S.No.	Page No. in RFP Document	Reference Clause No.in RFP Document	Queries in Detail/Our understanding of approvals required	NDMA's Comments
1	Page-4	Operational Response (Under scope of work 3.I)	Could you elaborate the types of "institutions and facilities" referred in the document?	Institution refers to Municipal bodies, supply agencies, District Administration, Police etc.
2	Page-4	Assessment of Preparedness (Under scope of work 3.II)	Does it refer to only distribution, warehousing etc. or it includes the procurement component as well?	It also includes supply chain management and procurement methods.
3	Page-5	Innovation and Adaptation (Under scope of work 3.VIII)	Is it limited to the existing infrastructure of technology solutions or additional infrastructure can be proposed based on the requirement?	It is limited to the infrastructure available at the time of the Covid-19 Pandemic.
4	Page-9	Team structure	We believe any graduate having 3+ years of work experience will suffice for the "writer/editor cum designer" staff?	EY LLP India may kindly adhere to the terms and conditions already referred to in the RFP document.
5		Insurance	Engagement Team to note that EY maintains professional indemnity insurance only and we should inform our clients as much. Our professional indemnity insurance covers our professional liability up to an appropriate level sufficient for the purposes of this engagement. Since the professional indemnity insurance policy is confidential, the terms of the policy shall not be disclosed. EY should not agree to procure various types of insurance. Engagement Team should connect with POC to understand	EY LLP India may kindly adhere to the terms and already conditions referred to in the RFP document. EY LLP India may kindly adhere to the terms and conditions already referred to in the RFP document.

S.No.	Page No. in RFP Document	Reference Clause No.in RFP Document	Queries in Detail/Our understanding of approvals required	NDMA's Comments
			the extent of insurance EY maintains.	
6		Force Majeure	<p>It is recommended to add below clause to under Force Majeure to facilitate remote working (EP to evaluate the requirement of below clause):</p> <p>(i) To the extent that the provision of the Services is impacted by a pandemic (including COVID-19) and any reasonable concerns or measures taken to protect the health and safety interests of either Party's personnel, the Parties will work together to amend the Agreement to provide for the Services to be delivered in an appropriate manner, including any resulting modifications with respect to the timelines, location, or manner of the delivery of Services.</p> <p>(ii) Where EY Personnel are required to be in present at Client's premises, EY will use reasonable efforts to provide the Services on-site at [Client] offices, provided that, in light of a pandemic the parties agree to cooperate to allow for remote working and/or an extended timeframe to the extent (i) any government or similar entity implements restrictions that may interfere with provision of onsite Services; (ii) either party implements voluntary limitations on travel or meetings that could interfere with provision of onsite Services, or (iii) an EY resource determines that he or she is unable or</p>	EY LLP India may kindly adhere to the terms and conditions already referred to in the RFP document.

S.No.	Page No. in RFP Document	Reference Clause No.in RFP Document	Queries in Detail/Our understanding of approvals required	NDMA's Comments
			unwilling to travel in light of a pandemic-related risk	
7		Termination	<p>Please add the following termination provision: EY may terminate this Agreement, or any particular Services, immediately upon written notice to Client if EY reasonably determine that EY can no longer provide the Services in accordance with applicable law or professional obligations.</p> <p>In case of any pushback on this proposed clause, get in touch with independence team.</p>	EY LLP India may kindly adhere to the terms and conditions already referred to in the RFP document.
8	Page-16	13. t. Rights and Ownership / Knowledge Transfer and Utilization:	<p>“EY may use data, software, designs, utilities, tools, models, systems and other methodologies and know-how (“Materials”) that EY own in performing the Services. Notwithstanding the delivery of any Reports, EY retain all intellectual property rights in the Materials (including any improvements or knowledge developed while performing the Services), and in any working papers that EY compile and retain in connection with the Services (but not Client Information reflected in them). Upon payment for the Services, Client may use any Materials included in the Reports, as well as the Reports themselves as permitted by this Agreement.”</p>	EY LLP India may kindly adhere to the terms and conditions already referred to in the RFP document.
9	Additional Clause Proposed	Liability (Not mentioned in the RFP)	NDMA shall not recover from the EY, in contract or tort, under statute or otherwise, any amount with respect to loss of profit, data or goodwill, or any other consequential, incidental,	EY LLP India may kindly adhere to the terms and conditions already referred to in the RFP document.

S.No.	Page No. in RFP Document	Reference Clause No.in RFP Document	Queries in Detail/Our understanding of approvals required	NDMA's Comments
			indirect, punitive or special damages in connection with claims arising out of this Agreement or otherwise relating to the Services, whether or not the likelihood of such loss or damage was contemplated. NDMA shall not recover from the EY, in contract or tort, under statute or otherwise, aggregate damages in excess of the fees actually paid for the Services that directly caused the loss in connection with claims arising out of this Agreement or otherwise relating to the Services.	
10	Page-16	13.p. Secrecy:	Except as otherwise permitted by this Agreement, neither of the parties may disclose to third parties the contents of this Agreement or any information provided by or on behalf of the other that ought reasonably to be treated as confidential and/or proprietary. Parties may, however, disclose such confidential information to the extent that it: (a) is or becomes public other than through a breach of this Agreement, (b) is subsequently received by the receiving party from a third party who, to the receiving party's knowledge, owes no obligation of confidentiality to the disclosing party with respect to that information, (c) was known to the receiving party at the time of disclosure or is thereafter created independently, (d) is disclosed as necessary to enforce the receiving party's rights under this Agreement, or (e) must be	EY LLP India may kindly adhere to the terms and conditions already referred to in the RFP document.

S.No.	Page No. in RFP Document	Reference Clause No.in RFP Document	Queries in Detail/Our understanding of approvals required	NDMA's Comments
			disclosed under applicable law, legal process or professional regulations. These obligations shall be valid for a period of 1 year from the date of termination of this Agreement.	
11	Page-10	11.1. Pre-Qualification Criteria	Kindly include certain level of Turnover criteria to ensure participation from competent firms having sufficient cashflow to perform project activities	EY LLP India may kindly adhere to the terms and conditions already referred to in the RFP document, this point has already been clarified in the MoM attached with this document.
12	Page-10	11. Bidder Evaluation Criteria	Kindly revise the Quality cum Cost Based System (QCBS) evaluation to 70:30 instead of existing 60:40 to ensure selection of technically competent firm and quality deliverables during the assignment.	EY LLP India may kindly adhere to the terms and conditions already referred to in the RFP document.
13			Make administrative arrangements for working space (including communication and other infrastructure), conveyance, traveling, boarding & lodging for the EY resource on the engagement.	The expert team can work from their own respective offices & the team members shall be available at NDMA office as and when required. EY LLP India shall make arrangements for conveyance, traveling, boarding & lodging for the EY resource on the engagement.

